

## **DUBLIN BUDGET COMMITTEE**

### **Meeting Minutes**

**Tuesday, January 30, 2024**

**Present:** Bill Gurney / Chair, Judy Knapp, Sturdy Thomas, Susie Vogel, Nancy Campbell, K Vanderbilt, Carole Monroe (Selectboard Rep) via ZOOM

**Approval of Minutes:** The minutes from the 1/24/24 meeting were approved by unanimous vote.

Roll call vote: Susie Vogel/yes, Nancy Campbell/yes, K Vanderbilt/yes, Judy Knapp/yes, Sturdy Thomas/yes, Bill Gurney/yes, Carole Monroe/yes

Sturdy motioned to open Financial Administration / Judy seconded and the vote was unanimous.

Roll call vote: Susie Vogel/yes, Nancy Campbell/yes, K Vanderbilt/yes, Judy Knapp/yes, Sturdy Thomas/yes, Bill Gurney/yes, Carole Monroe/yes

**TX/TC registry filing fees** – the updated budget we have received tonight shows this line as \$300 versus last week's number of \$850. Sturdy made the motion / seconded by Judy to bring registry filing fees to \$850 which will increase the bottom line by \$550 giving us the total of \$114,697.

Judy moves financial administration for \$114,697 / seconded by Sturdy. The vote was unanimous.

Roll call vote: Susie Vogel/yes, Nancy Campbell/yes, K Vanderbilt/yes, Judy Knapp/yes, Sturdy Thomas/yes, Bill Gurney/yes, Carole Monroe/yes

With the above adjustment, it brings the total operating budget to \$2,642,730.

Judy moves the total operating budget @ \$2,642,730.00 / seconded by Susie.

The vote was unanimous.

Roll call vote: Susie Vogel/yes, Nancy Campbell/yes, K Vanderbilt/yes, Judy Knapp/yes, Sturdy Thomas/yes, Bill Gurney/yes, Carole Monroe/yes

### **Review of Revenue Budget:**

- Total penalties and interest on taxes (\$29,998) is a negative number due to the overlay/abatement line

- 01-3186.1-101 / In lieu of taxes: the Selectboard will be negotiating with Dublin School this summer
- Other licenses and permits – there is no number under this year actual for 01-3290.3-301 / marriage licenses because the TC/TX was not yet certified. She is now certified
- Police Grants / Line 014-4210.1-811 needs clarification. Need to know what exactly is included in the \$19,020 to make sure it does not include details
- We questioned whether we needed a revenue side to the ARPA Grant line / 01.4199.1-811 which is \$40,247
- Summer Playground / 01-3401.1-102 has \$7,000 for next year requested. This year actual is only \$3,755 as no money came in from DCF (Dublin Community Foundation). We think someone may have forgotten to apply for it but we are unsure about this. The number needs to be decreased from \$7,000 to \$3,500
- We questioned why line 01-3509.1-100 / Misc Revenue \$50,444 ended up under Publications

***Review of Warrant Articles:***

**Article #3** / To see if the Town will vote to raise and appropriate Four Hundred and Ninety Thousand Dollars (\$490,000) to be contributed to the Town Capital Reserve Funds, previously established and to come from taxation.

a. Heavy Highway Equipment	\$ 65,000
b. Police Cruiser	\$ 15,000
c. Fire Equipment	\$ 140,000
d. Road Construction	\$ 225,000
e. Town-Owned Infrastructure Maintenance & Repair	\$ 10,000
f. Town Buildings Maintenance	\$ 30,000
g. Recreation Trust	\$ 5,000

Recommended by both Select Board and Budget Committee  
There is no change to this Article #3

**Article #4** / To see if the Town will vote to raise and appropriate the sum of Two Hundred and Twelve Thousand Dollars (\$212,000) to chip seal Town roads, with \$112,000 to come from the Road Construction Capital Reserve and \$100,000 to come from taxation. This article is non-lapsing until completion of the work.

Recommended by both Select Board and Budget Committee  
There is no change to this Article #4

**Article #5** / To see if the Town will vote to raise and appropriate Thirteen Thousand Dollars (\$13,000) to purchase and install a Minisplit Unit including electrical work to heat and cool at the Fire Station, with said Thirteen Thousand Dollars (\$13,000) to come from taxation. This article is non-lapsing until completion of the project.

Recommended by Select Board / Not recommended by Budget Committee  
There is no change to this Article #5

**Article #6** / To see if the Town will vote to raise and appropriate Seventy Thousand Dollars (\$70,000) to repair extensive water damage to the Dublin Post Office (Town owned building) basement including replacement of insulation, mold remediation, door repair and installation of sump pumps. With said Seventy Thousand Dollars (\$70,000) to come from the Town Buildings Maintenance Capital Reserve. This article is non-lapsing until completion of the project.

Recommended by both Select Board and Budget Committee  
There is no change to this Article #6 except to correct spelling

**Article #7** / To see if the Town will vote to raise and appropriate Twenty Thousand Dollars (\$20,000) to repair the exterior of Town Hall including pillar repair and painting. With said Twenty Thousand Dollars (\$20,000) to come from the Town Buildings Maintenance Capital Reserve. This article is non-lapsing until completion of the project.

Recommended by both Select Board and Budget Committee  
The change to this article #7 is to remove "paint the exterior Library windows"

**Article #8** / To see if the Town will vote to raise and appropriate Ten Thousand Dollars (\$10,000) to conduct a feasibility study to examine the facilities and office at the Transfer Station with said Ten Thousand Dollars (\$10,000) to come from the Recycling Special Revenue Account. This article is non-lapsing until completion of the project.

Recommended by both Select Board and Budget Committee  
There is no change to this article #8

**Article #9** / To see if the Town will vote to raise and appropriate Seven Thousand Eight Hundred and Fifteen Dollars (\$7,815) to repair the Civil War Monument base in front of the Historical Society to come from taxation. This article is non-lapsing until completion of the project.

Recommended by both Select Board and Budget Committee  
There is no change to this article #9

**Article #10** / To see if the Town will vote to raise and appropriate Ten Thousand Dollars (\$10,000) to cut down hazardous trees at the Town Cemetery with said Ten Thousand Dollars (\$10,000) to come from taxation. This article is non-lapsing until completion of the project.

Recommended by both Select Board and Budget Committee  
There is no change to this article #10

**Article #11** / To see if the Town will vote to raise and appropriate Four Thousand Five Hundred Dollars (\$4,500) to fund the operation and publication of the Dublin Advocate Newsletter for the period April 1, 2024 to March 31, 2025, to come from taxation.

At the last meeting that we reviewed Warrant Articles, this Article #11 was recommended by both the Select Board and Budget Committee. Since that time we have learned that there has not been an increase in the cost of advertising since 2017 (7 yrs). Last year's warrant article was for \$3,600. It was agreed that we would hold on this article at this time until some more research could be done.

**Article #12** / To see if the Town will vote to raise and appropriate Seven Thousand Nine Hundred and Eighty Dollars (\$7,980) to be contributed to the following Agencies which provide advisory health and welfare services and whose programs have a public purpose to come from taxation:

a. Monadnock Region Child Advocacy Center	\$ 350
b. CASA	\$ 350
c. Southwestern Community Services	\$ 1,224
d. Monadnock Family Services	\$ 1,915
e. Home Healthcare, Hospice & Comm. Serv.	\$ 1,690
f. The River Center	\$ 500
g. Community Volunteer Transportation Co.	\$ 450
h. MCVP Crisis Prevention Center	\$ 321
i. Hundred Nights, Inc.	\$ 250
j. End 68 Hours of Hunger	\$ 750
k. Cornucopia Project	\$ 180

Recommended by both Select Board and Budget Committee

There is no change to this article #12

**Article #13** / To see if the Town will vote to raise and appropriate the sum of Seven Thousand Four Hundred (\$7,400) to be contributed to various Expendable Trust Funds, previously established as follows:

a. Re-valuation	\$ 6,400
b. Master Plan	\$ 1,000

Recommended by both Select Board and Budget Committee

There is no change to this article #13

**Article #14** / To see if the Town will vote to establish an Energy Capital Reserve Fund for the purpose of efficiency projects and upgrades on Town-owned property naming the Select Board as the agents to expend and furthermore to find this capital reserve with Fifteen Thousand Dollars (\$15,000) to be raised by taxation

Recommended by the Select Board / Not recommended by Budget Committee  
There is no change to this article # 14

**Article #15** / To see if the Town will vote to assign agents to expend on the following previously established Capital Reserve funds.

<b>Fund</b>	<b>Agents to Expend</b>
Police Cruiser	Select Board
Town Buildings Maintenance	Select Board
Library Major Repair and Maintenance	Select Board
Bridge Repair and Replacement	Select Board

It was decided that there needed to be more discussion by the Select Board

**ADDITIONAL WARRANT ARTICLES:**

**Article #16** / To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of establishing a Police Special Details account, and to raise and appropriate the sum of One Dollar (\$1) to be deposited into the fund. All revenues received from the Police Special Details will be deposited into the fund and the money in the fund will be allowed to accumulate from year-to-year. These funds shall be held in a Special Revenue/Revolving account and the Town Treasurer shall have custody of all monies in the fund and shall pay out the same only upon order of the Select Board who will serve as agents to expend. Such funds may be expended only for the purpose of wages and benefits related to special details and/or police vehicles, police vehicle maintenance and police vehicle equipment replacement.

**Article #17** / To see if the Town will vote to direct the school board of the Contoocook Valley School District (ConVal) to initiate a feasibility study of Dublin's withdrawal from the Contoocook Valley School District, pursuant to RSA 195:25

This article #17 was submitted by petition

**Article #18** / To see if the Town will vote to implement a Pay-As-You-Throw (PYT) program to reduce steadily rising amounts of solid waste disposal, causing a documented increase in tipping and hauling fees, and encourage recycling which has declined in Dublin.

This article #18 was submitted by petition

**Article #19** / To see if the Town will vote to raise and appropriate Twenty Thousand Dollars (\$20,000) for phase two of security upgrades focusing on Town Hall, Fire Station and the Library with Twenty Thousand Dollars (\$20,000) to come from taxation. This article is non-lapsing until completion of the project.

Sturdy moved to recommend this Article #19 / seconded by Judy

The vote was unanimous

Roll call vote: Susie Vogel/yes, Nancy Campbell/yes, K Vanderbilt/yes, Judy Knapp/yes, Sturdy Thomas/yes, Bill Gurney/yes, Carole Monroe/yes

This article #19 is recommended by both the Select Board and Budget Committee

**Article #20** / To see if the Town will vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) for repairs and painting of the Library windows with Fifteen Thousand Dollars (\$15,000) to come from taxation. This article is non-lapsing until completion of the project.

**This article #20 was tabled**

**Note:** There is no article for Spruce Ridge Road

***Next Meeting:***

Our next meeting will be held on Tuesday, February 6, 2024 at 7:00pm

Budget Hearing will be held on Tuesday February 13, 2024

***Other Business:***

There being no other business at this time, the meeting was adjourned at 8:23pm

Respectfully submitted,

K Vanderbilt / Budget Committee Member







