DUBLIN BUDGET COMMITTEE  
Meeting Minutes  
January 17, 2017

Present: Steve Baldwin, Nancy Campbell, Charlie Champagne (Chairman), Paul Delphia (Selectmen's Representative), Dale Gabel, Bill Gurney and Judy Knapp

Also Present: Loring Catlin - Cemetery, Sherry Miller - Town Administrator, Walter Snitko - Selectman

Meeting was called to order at 7:00 p.m. by Chairman Champagne.

Minutes from the January 10, 2017 meeting were moved by Dale, seconded by Charlie and approved as amended.

Loring Catlin explained the revision to the cost of the proposed new Maintenance Building at the Cemetery. The committee got hard estimates from a couple of firms. Since the specifications were slightly different, the Selectmen recommended that they use the estimate with the specs that were closest to what the Trustees had voted for. That estimate increases the cost from $20,000 to $26,000. Steve asked if the foundation was part of the LaValley estimate? The number does reflect that circumstance but does not include the preparation of the site. Steve said that he estimated that the cost of a foundation would total to around $1,045 (with rebar, framing, PVC, rebar). Charlie inquired about the offer by a local contractor to contribute material. Loring stated that was only for an addition to the existing building. There is no place in the cemetery where the building wouldn't be visible and thus they are making sure that the building is attractive. Charlie asked if the maintenance could be done at the highway garage? It was felt that bringing the equipment to the highway garage would not be efficient. The generator would be portable and would provide the needed electricity. Nancy asked for further clarification about the foundation. Loring explained what was required for the full extent of the foundation, and the excavations, etc. Nancy asked if it the building would be pre-cut, painted and delivered to the site? Yes, then the structure would be finished on site. Are both projects, i.e., repair of the current building and construction of the new building, to be done in 2017. It was felt that it would be more economical to combine the projects for bid purposes.

Walter spoke to the Solid Waste budget. Staffing changes occurred when 2 individuals left and a new individual was hired. Part-time staff currently work 39 hours per week. Even though the transfer station is only open 27 hours per week, the part-time employees get an additional 1 hour per day for prep and closing. For reasons of safety, there are either 2 or 3 people scheduled when the transfer station is open. As it stands now, there is no additional cost. There is a contingency for the summer: 210 - 10 hours a week for 21 weeks (on Wednesdays). That person would be a possible replacement for any part-time person not available to work. Walter was asked: 1) why was there money budget for the Swap Shop if it wasn't used this year, and 2) was there any metal removal this year? Walter was asked: 1) why was there money budget for the Swap Shop if it wasn't used this year, and 2) was there any metal removal this year? Walter was asked: 1) why was there money budget for the Swap Shop if it wasn't used this year, and 2) was there any metal removal this year? Walter will check with Tom.

The question was asked if the charities warrant articles were made by petition? Walter explained that they send a letter to the Selectmen with the request and then it is approved or not approved. Walter was asked if we would be applying for a grant for the wifi study as Peterborough did. Peterborough was able to get funding for the study because they had people working on the grant application and we do not have a person to do grants.

Bill made a motion to reduce the Swap Shop to $0, Steve seconded. Motion carried 7-0
Dale moved, seconded by Bill to approve the Solid Waste budget at $143,155. Motion carried 6-1

Dale stated that the total operating budget is $1,968,371, overall increase of $31,933 or 1.65%

**Warrant Articles:**

**Article 4 - Purchase of a One-Ton Truck:** Dale moved to recommend $60,316, seconded by Bill. Motion carried 7-0

No vote will be taken on **Article 7 - Construction of Maintenance Building at the Cemetery**, because we are not sure if the Selectmen will recommend the $26,000 and if not, could the Cemetery do what they need for $16,000.

Currently, we are in disagreement with the Selectmen on the following lines: Recruiting, Planning Board mapping, Swap Shop, Animal Control and the following warrant articles: town hall painting, wifi study and health agencies.

The public hearing will be on Valentine's Day, February 14th.

Next meeting will be held on Tuesday, January 31, 2017 to finish votes on warrant articles and revenue.

Meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Judith A. Knapp, Co- Secretary