Dublin Budget Committee  
Meeting Minutes  
October 17, 2017

Present: Steve Baldwin, Nancy Campbell, Charlie Champagne (Chairman), Bill Gurney, Judy Knapp, Walter Snitko (Selectman’s Representative) and Susie Vogel

Also present: Sherry Miller (Town Administrator), Tom Kennedy (Solid Waste) and Jeannine Dunne (Town Clerk/Tax Collector)

Meeting called to order at 7:01 p.m. by Chairman Champagne.

Minutes from the October 10, 2017 were amended to change Highway Overtime budget to $19,500, not $195,000. Also amended to include the total cost of a cruiser ($46,975) which includes the cost of a computer and radio equipment. Motion made and seconded to approve the minutes as amended.

Tom Kennedy presented the Solid Waste budget for 2018:

Unless otherwise noted lines remained the same as in the 2017 budget

- **Training:** increase by $125 to $600 because an additional employee has to be certified.
- **Electricity:** slight increase to $1,275
- **Propane:** slight increase to $684
- **Diesel Fuel:** slight decrease to $1989
- **Telephone:** subject to change as the Town is looking at all telephone accounts.
- **Hauling & Disposal costs:** increase by $1,305 to $39,378 due to a new contract. This includes hauls and bulky waste. Tom explained this would allow the employees not to have to switch between baling the different types of cans and also to be able to get rid of the boxes.
- **Monitoring:** increase by $500 to $3,940 ($3,200 for monitoring and $700 for mowing). The State is requiring the Town to do two more tests ($320 each); in even years we have to monitor 5 wells not 4.

Warrant article: **$25,696** for another baler to handle steel cans (baler **$21,710**; 3 phase power **$1,650** and **10% contingency**). This will make 6 balers. Replacement cycle for balers is 20 years.

Jeannine Dunne presented the Town Clerk/Tax Collector budget for 2018.

Unless otherwise noted lines remained the same as in the 2017 budget.

- **Conventions:** decreased by $519 to $655-no more certification classes; includes a conference and 2 workshops.
Phone: increase of $50 to $750, subject to change as the Town is looking at all telephone accounts.

Office/Computer Supplies: increase of $50 to $800.

Warrant article: $3,897.00 (10% of current salary) increase for Town Clerk/Tax Collector salary if the Selectmen don't include an increase in the budget. Jeannine said that she worked 35 hrs/wk this year, even though the Town Clerk/Tax Collector office is open 31 hrs/wk. This is because of additional hours worked when the office is closed for elections and to close out the books at the end of the day. Jeannine feels she will have to work an extra hour each week next year because of 2 more elections in 2018. Selectman Snitko reported that the Town did a study in 2017 for similar sized towns for compensation and Dublin was in the top. Jeannine did not agree with last years’ study of similar sized towns for Town Clerk/Tax Collector since she disagreed with the towns used for comparison.

Petition warrant article: will be coming for the Deputy Town Clerk/Tax Collector for a 10% raise. Neil’s regular hours are 5 hrs/wk (Monday evening and Wednesday afternoon) with an additional 3 hours for when Jeannine is on vacation or at training. Neil has just started working as Harrisville Deputy Tax Collector and is making $20.77/hr. The number of hours he is working there is unknown but would vary by time of year.

Judy sent a spreadsheet to the BOS and the Budget Committee with Dublin COLA increases over the last 11 years vs what COLA has been nationally. Judy requested that the Budget Committee see the Rec Committee because we don’t know what is going on. Sherry reported there was no response from the Rec Committee regarding a budget. Sherry will contact them.

Charlie reported that ConVal has just started the budget process so if anyone has any feedback to provide, now is the time to do so. Charlie asked if the Town knew how much time was spent on patrolling Route 101 by the police. The Board requested the Police Department monthly reports to the Selectmen in order to justify the need for a third cruiser.

Sherry reported that there have been other charitable requests besides the Community Center. Charlie requested a copy of the Community Center’s 990.

The next meeting will be Tuesday, October 24 to review Fire Department and Conservation Commission.

There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Nancy E. Campbell, Co-Secretary