Dublin Budget Committee  
Meeting Minutes  
July 25, 2017

Present: Steve Baldwin, Nancy Campbell, Charlie Champagne (Chairman), Judy Knapp, Walter Snitko (Selectman’s Representative) and Susie Vogel

Also present: Sherry Miller, Town Administrator

Absent: Bill Gurney

Meeting called to order at 7:00 p.m. by Chairman Champagne.

Minutes from the April 25, 2017 meeting were moved, seconded and approved as corrected.

Charlie welcomed Susie Vogel to the Committee and thanked her for being willing to serve until next March. Walter reported that the Town Clerk/Tax Collector would not be moving downstairs; an air conditioner was bought and the electric service was upgraded. The Selectmen are still talking about the ventilation system.

The Committee reviewed 2nd quarter Expenses and Revenues.

Expenses:

1. Financial Administration – Deputy Town Clerk/Tax Collector (01-4150.42-131) has been in more than normal
2. Personnel Administration – Health Insurance Medical Expense (01-4155.2-225) this line will be taken out; it was used when Vira Elder was receiving animal control pay.
3. Personnel Administration-Workmen’s Compensation (01-4155.2-810) has been paid upfront.
4. Planning & Zoning – Master Plan (01-4191.394) will be reimbursed from the expendable trust fund set up for that purpose.
5. Town Office Expense – Leased/New Equipment (01-4199.1-440) there is no longer a postage meter because it was costing the Town $640/year, plus extra money for going over the postage allotment. The lack of the postage meter is a concern to the Planning and Zoning boards because of the registered letters they mail. If this becomes an issue, the matter will be addressed by the Selectmen.
6. Police Dept – The new officer is still in training until August 1st.
7. Highway Department – Overtime (01-4312.1-110) line will probably be overspent because of snow at the beginning of the year. Brian is retiring at the end of 2017; Walter reported that there should be an announcement coming soon on the process for hiring a replacement for him.
8. Solid Waste Disposal – Swap Shop (01-4324.9-812) nothing spent to date.
9. Conservation Commission – Invasives Control (01-4611.9-899) will be spent in the fall.
Warrant articles:

1. Broadband article- Two quotes that fit in the budgeted amount. Walter reported that the Town is exploring alternative financing and is trying to partner with Harrisville to split the costs.
2. 1-ton truck- has been delivered. The payment will be in the 3rd quarter review.

Revenues:

1. Miscellaneous (01-3319.101)- this is a rebate from the LED lights.

Other Business: In response to a question about the sale of tax deeded property, the Town can only collect what is owed in taxes, interest and costs. Construction on Route 101 will be done around the first of September and the project is still on budget.

New Business:
Sherry was requested to draw up a rough schedule of meetings with department heads/committees. She was also to let us know when they would be meeting with the Selectmen. Sherry will also send Susie the notice for the budget training in Bedford.

Charlie checked with Peterborough as to how they handle requests for town money from non-profits; Peterborough does not give any money to a non-profit if they own property since they already receive a financial break by not paying property taxes.

The next meeting will be the budget summit on August 14, 2017 at 8:30 a.m. at the Town Hall. Quarterly review of expenses and revenues will be October 10, 2017 at 7:00 p.m. at the Town Hall.

There being no further business, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Nancy Campbell, Co-Secretary