Present: Steve Baldwin, Nancy Campbell, Charlie Champagne (Chairman), William Gurney, Judy Knapp, Sturdy Thomas (Selectmen’s Representative) and Susie Vogel

Also Present: Sherry Miller - Town Administrator

Meeting was called to order at 7:00 PM by Charlie Champagne.

Bill moved, and Susie seconded, that the minutes from the February 13, 2018 meeting be approved as written. Passed unanimously. Bill moved and Nancy seconded, that the minutes from the February 13, 2018 Budget Hearing be approved as written. Passed unanimously.

Charlie led a discussion about the problems between the Budget Committee, the Board of Selectmen and the Town Administrator (lack of transparency and miscommunication by the BOS on positions and compensation, not working together as a group and lack of respect to people attending Budget meetings). Sherry wants to work together as a group, be transparent and if there are problems to get out in front of the problems. Sturdy informed the Committee that increasing the Assistant’s position to 30 hours would be back in the fall and that any position should be treated as a position, not as the person in the job. All agreed that the relationship between the 2 committees needs to be improved.

The Committee reviewed Expenses and Revenues for the first quarter.

**Expenses:**

**Executive:**
- Selectmen (01-4130.1-130): Will not receive monthly stipend for March, April, May and part of June, so this line will be underspent.

**Elections:**
- Printing and Advertising (01-4140.3-550): this will be reduced to $82. The other $82 will be moved to the appropriate expense line.

**Financial Administration:**
- Audit (01-4150.2-301): Should not be another bill.

**Personnel Administration:**
- Health Insurance (01-4155.2-225): Should be underspent. The Selectmen feel the health insurance benefit is competitive with other Towns. An HMO and a PPO are still offered, as well as a $5,000 incentive to those who don’t subscribe to the Town’s health insurance. The Town is in the school group.

**General Government Buildings:**
- Heating Oil (01.4194.1-411): All properties with heating oil/propane lines should have either full or near full tanks.
Other General Government:
  Miscellaneous (01.4199.1-395): Includes a payment made to the IRS which will be reimbursed (the IRS made a mistake).

Police:
  Overtime: (01.4210.1-140) No information yet, the Chief has not gotten back to Sherry.
  Miscellaneous: (01.4120.9-810) Includes a 2107 bill, will be adjusted by the Auditor’s.

Fire:
  Truck Repairs & Maintenance (01.4220.9-813) Credit from 2017.

Highway:
  Full-time Employees (01.4312.1-111) Reflects the increase for David Stone that was not included in the budget.
  Part-time Employees (01.4312.1-112): Probably will be over because of all the snow and sanding, as well as Brian Barden being hired to repair vehicles.
  Diesel Fuel (01.4312.9-634): This is a fixed price for a year.
  Miscellaneous (01.4312.9-890): New item for drums of oil.

Solid Waste:
  Life Insurance (01.4324.1-215): Figure does not seem correct in comparison to others; Sherry to look at the rate.

Health Administration:
  Dues (01.4411.4-297): It was Dublin’s turn to pay the dues.

Parks & Recreation:
  Electricity (01.4520.1-814): Outdoor yard light at the ball field.

Library:
  Building Repair (01.4550.1-490): Could this have been paid twice; once by the Town and once by the Trustees. Sherry and Bill Gurney will look into it.

The long-term borrowing contract for road construction has been secured at 2.35%.

Revenues:

There were no questions on revenues.

Other Business:

Charlie reported that he had responded to the received the email communication from Mary Loftis inviting someone from the Budget Committee to attend the Community Center’s program meeting on April 26th at 1 pm. The Board of Selectmen will discuss attending a program meeting in the future. Sturdy to contact his other 2 colleagues about this matter.
Judy suggested the Committee might look at other ways to fund non-profits, e.g., a warrant article with a set amount of money to be divided amongst those requesting funds.

Members of the Committee also brought up items that they would like changed or implemented for the 2019 budget year. Judy suggested we be given a copy of the budgets when they are first given to the Town Administrator in September and it would be helpful to have a Budget Committee member attend Selectmen’s meetings when the department head presents their budget to the board. Nancy suggested that the Capital Improvements Committee submit their plan and or recommendations before November or December. Past practice had been to see a plan in September.

The Committee unanimously elected the following officers for the 2018-2019 year:

- Chair – Charlie Champagne
- Co-Secretaries – Judy Knapp & Nancy Campbell

The next meeting of the Budget Committee is scheduled for July 17, 2018 to review the 2nd quarter expenses and revenues.

Meeting was adjourned at 8:42 p.m.

Respectfully submitted,

Nancy E. Campbell, Co-Secretary