APPROVED

Dublin Public Library
Trustee’s Meeting 7:00 PM 13 January 2016

Attending: B. Goodwin (Chair), G. Bartlett, R. Bastedo, C. Cerroni, B. Gurney, M. Smith, C. Snitko, E. McIntyre (Director)
Guest: S. Thomas, (Board of Selectmen)
Absent: J. Holmes, B. Walker

Chairman B. Goodwin waived the early part of the meeting in order to start with discussion with S. Thomas regarding the town request for the library to help fund the paving of the town parking lot. Questions regarding the paving project were answered. A quote of $25,000 was given last year for this project; with the lower cost of oil, it is hoped that the cost might be lower now. The town is requesting the library pay half of the cost of the paving if possible. Chairman Goodwin stated that $10,000 would be the maximum the library could contribute.

09 December 2015 Minutes: R. Bastedo moved to accept. M. Smith seconded.

Gifts: Hardcover books 4, Paperbacks 3, Trade paperbacks 27, children’s books 4, Puzzles 2, Stuffed Grinch 1, Cake 1, small paper cups box 1, Amaryllis 1, Checks $25 $50. B. Gurney moved to accept. C. Snitko seconded.

Director’s Report: The new water cooler arrived. A new plastic sand barrel is at the lower entrance. Mrs. Claus had a nice turnout for her visit. Story time is well attended; an average of 20. The Librarian’s report for the Town Annual Report has been submitted.

Treasurer’s Report: B. Gurney stated that we have $1603.50 in the checking account. The remainder of the report is not complete as we have not received bank statements for December. Bill will update report when statements come. C. Cerroni moved to accept report as presented, G. Bartlett seconded.

Old Business: Discussion of brochure and a history document continued. C. Cerroni showed documents from Peterboro Library, and a sample trifold brochure for DPL. Celeste presented a history document. Board agreed upon a trifold brochure to include general information with website information and a small amount of history. Once the two publications are ready to be printed, B. Goodwin suggested we use Savron Graphics to print them.

New Business: There are two library trustee positions open for 2016; Gail Bartlett and Bethe Walker. As Bethe is now a permanent trustee, she will not be up for reelection. There is still an open position; C. Snitko is considering running for this position. Gail has agreed to run again.
Discussion of a library contribution to the town parking lot paving project continued. Decision to support the project was made as a paved lot will increase safety and access for patrons and staff, and will meet handicap access requirements. The board would like a formal letter from the town requesting the funds, which states that this is a one time request and the town will accept all liability for the parking lot. The library would not provide the funds until the project is done. The board is supportive of the project and would be willing to contribute a maximum of $10,000 or half of the cost, whichever figure is smaller. A short special meeting will be called to hear a proposal and vote once the Library trustees have received a formal letter from the Board of Selectmen.

Having no further business R. Bastedo moved to adjourn at 8:00 PM. C. Cerroni seconded.

Next meeting: February 10, 2016