The Zoning Board of Adjustment met at 7:02 PM. Susan Phillips-Hungerford opened the meeting. Present were Susan Phillips-Hungerford, Paul Delphia, and Mary Langen. Absent were Michelle Knapp, Susan Peters and Bill Gurney. Patricia Clark also attended.

**Minutes of January 26, 2017 Meeting**
The board reviewed the minutes. Paul moved and seconded by Mary a motion to accept the minutes as written. The motion passed.

**Members Terms and Reappointments**
The board reviewed the terms. The selectmen have reappointed Mary Langen with a term to expire 2020, Paul Delphia with a term expiring 2018, and Michelle Knapp with a term to expire 2019. The selectmen need to appoint Susan Peters as a full member. Bill Gurney is the only alternate. Discussion of other alternate members, since the board needs more alternates.

**Election of Officers**
Susan expressed that she would like to step down as chair and asked if Paul would be chair. He did not feel willing to be the chair. Mary suggested that this vote should be delayed so that the full board could vote on this in June. Mary moved to have Susan chair until this vote can be taken. Paul seconded and the motion passed.

**Notes from the ZBA Workshop in Keene**
The report will be reviewed in June when Susan Peters is back.

**Master Plan**
Susan asked whether the ZBA should propose to the Planning Board that a village overlay district be considered with specific requirements that avoid the need for many special exceptions. It would be with intended consequences rather than unintended consequences.

**Rules of Procedure**
The board proposed a change to page 3, item 3 to read: “When there is uncertainty as to whether a member should be disqualified to act on a particular application, that member or another member of the board, the applicant or the public, may request that the member recuse themselves. Any such request shall be made before the public hearing gets underway.” The last two sentences are deleted so there is not to be a vote. The motion was made by Susan and seconded by Paul to change the rules of procedure to meet the requirements of RSA 673:14. The motion passed. This is the first of three readings.
Patricia Clark asked some questions about what she would like to do and the secretary answered her questions. The board members declined answering.

At 8:02 PM Paul moved and Mary seconded a motion for adjournment. The motion passed.

Respectfully submitted,

Neil R. Sandford, Secretary