Dublin Public Library

Trustee’s Meeting 7:00 PM October 10, 2018


Announcements: NHLTA workshop: Trustee and Library Director Relationship: November 13, 2018 10 am to 1 pm in Concord. Free to NHLTA members but must register by Nov. 7 online.
N. Cayford attended the Monadnock area Library Trustee Meeting September 21 held at the Stoddard Library. Nancy reported a large attendance, lunch was served, much of the meeting was taken discussing Peterborough’s planning for a new library building. Relationships with the Friends was also discussed; Nancy will send information to the board. How libraries interact with the community; outreach very important. Dublin library has outreach with our elementary school with Book Buddies program.

Water issue: Town administration recently posted a notice advising that bottled water be used for drinking, dishes, food preparation as a precautionary measure until the water can be tested. We share our well with the town hall. There is a water cooler in the staff room. Cups are available for drinking. Bottled water will also be available. Betty will bring cider on Saturdays instead of making coffee until issue resolved. A notice will be posted in the bathroom to ask at the desk if needing a drink of water.

Town budget freeze: Because of the road damage from the recent storm there is a budget freeze until a special town meeting is held.

Minutes of September 12, 2018: Corrections of changing D. Flynn to absent and removal of an extra word from a statement were made. Motion to accept minutes as corrected by N. Cayford; seconded by C. Cerroni. So moved.
Gifts: 1 audio, 1 paperback, 3 YA fiction, 7 DVDs, 5 nonfiction, 1 youth, 5 bags of cookies, 1 vase of chrysanthemums. Motion made to accept gifts by D. Flynn; seconded by N. Cayford. So moved.

Director’s Report: The Friends group will be holding a poetry reading and story telling open mike on October 17th at 6 PM. The FDPL program “Rills and Rocks” was well attended. Book Buddies had 2 groups of 18 attend. Mary Edick is doing well and will be back mid October. M. Whitney will be back mid October. Staff has been doing a great job covering for them.

October 2 there was an overhead water leak in the new section of the building and the Director’s desk was found covered in water. That area was looked at.

Financial Report: B. Goodwin emailed financial report to board members. Checking account balance is $4,077.15. Current town budget: remaining balance is $23,565.68; that is 28% left. Discrepancy in phone and internet bill is because the utility has not credited us back the difference in actual amount for the year.
Old Business: B. Goodwin unable to attend this meeting; emailed ongoing information about building projects to Celeste. Wayne Brown will do minor repair to slate roof and examine the membrane. He will look at the inside leaks and is hoping to patch those first. We are waiting for an estimate from him.
Exterior wall repair: Bill has contacted Stebbins several times with no reply received. Painting of lower meeting room, hall and bathroom and now mold remediation for the bathroom; quote needs to be updated to be more accurate from Codman.
Richard replaced ceiling tiles downstairs where there was leakage. He will also clean mold around edge of bathroom with Clorox.
LED lighting report still pending.
A/C needs to be a future capital improvement project.

Special Projects Committee Report: N. Cayford reported that the Books in the downstairs storage room have become moldy. H. James will review the list and let us know which ones are valuable. It is thought valuable books can be saved by sealing the room, running 2 fans to circulate the air, and also moving a dehumidifier in there. The books also need to be put in the sun and then vacuumed. We need to get rid of all the moldy books that are not valuable.
There is no meals on wheels service in Dublin, therefore we would not be able to team up with them to deliver books. Volunteers might be able to drop off bags of books. A read aloud idea discussed.
New Business: N. Cayford discussed training for downloadable books. Libby program is one of choice but our library is currently not listed. Nancy is willing to train 2 people, probably Lulu and Betty and then they could train 2 more.

Motion to Adjourn by C. Cerroni; seconded by J. Holmes. So moved. Meeting adjourned at 8:15 PM.
Next meeting: November 14, 2018 at 7:00PM.

Respectfully submitted,

Gail Bartlett, Secretary