Trustees Meeting 7:00PM August 14, 2019

Attending: C. Snitko (chair) G. Bartlett, C. Ceroni, N. Cayford, D. Flynn, B. Goodwin, J. Holmes, E. McIntyre (Director), M. Smith (alternate), B. Walker.

Absent: A. Davis (alternate).

Minutes of July 10, 2019 accepted with correction of 3 typos. Motion to accept as corrected: C. Cerroni; seconded by N. Cayford.

Minutes of July 22, 2019 additional meeting accepted as recorded. Motion to accept: M. Smith; seconded by N. Cayford.

Gifts: 4 magazine, 3 bags of cookies, 1 pointsetta, an air conditioning unit from N. Cayford, and stranger who watered plants. Motion to accept gifts by J. Holmes; seconded by D. Flynn.

Director’s Report: The Summer Reading Program was very successful with an average attendance of 40. The Ice Cream Social held by the Friends was a great success, attended by over 75 people. Ice cream from Kimball Farm was donated by Didi Staples.

Book Buddies will resume in October.

Staff will be weeding and packing up books in August prior to the carpet installation. Betty would like the boxes to go around the edge of the multipurpose room so that they can be put back in order. The library has one dolly and Nancy will bring a second as these boxes are very heavy to move.

Financial Report was emailed to members by Bill. As of the end of July we have 47.39% of our town budget remaining.

New Business: DPL budget for 2020 needs to be submitted by September 12th. Celeste will meet with Bill and Betty during the first week of September to discuss. There is a discrepancy in the phone budget as we have not yet been given rebate that was expected. We have no Capital Improvement request for 2020 as yet.

Nancy suggested that we hold an open house to show the new carpet, painting of multipurpose room and cleaning of Gowing room. FDPL would provide refreshments. Saturday, September 21st from 4PM-6PM. Nancy will coordinate this: call Friends, put notice in Advocate, and check with R. McMillan about displaying his mother’s paintings.

Installing a grab bar for the step at the front entrance discussed. Celeste will check on cost.

Old Business: The painting of the function room is done. Bill forwarded the invoice of $2179. The check will come from the town next week.

Carpet installation: Staff have been weeding and packing books. Connie has brought several car loads of boxes. The storage unit is arriving August 16th. Saturday the 16th Celeste, Bill, Nancy, and Connie will work on Gowing room. Help will be needed to move books, possibly the morning of the 19th, the 21st
from 6-8PM, and The 22\textsuperscript{nd} from 4-6PM. The dumpster will arrive Friday the 23\textsuperscript{rd} by 10 AM. That is the final day to have everything out of the Gowing Room. We will have it for a week until the 30\textsuperscript{th}. Celeste got a tarp to cover it in case of rain; we don’t want water weight added to the cost. We will have the storage unit for a month; we will call for removal when everything is out of it. The library will be closed from August 26\textsuperscript{th}-September 2\textsuperscript{nd}. Will reopen September 3\textsuperscript{rd}. Books can be reshelved gradually.

We have a proposal from Stebbins to repair the stucco on the outside wall for $1940. The work will be done in the fall. He needs a deposit of a $1000. Motion made by D. Flynn that the cost for repair of the outside wall by Stebbins of $1940 will be paid from library funds and a deposit of $1000 will be made now. Seconded by N. Cayford. So moved. He will be asked if the new work should be painted this fall or if it can wait until scheduled building painting in 2022. We have a capital budget request for painting in 2022.

Computer software update. Marty suggested we spend the $199 for now and final decision on which program to go with will be made at the September meeting.

Motion to Adjourn: D. Flynn; seconded by N. Cayford. Meeting adjourned at 8:10 PM.

Next meeting: September 11, 2019 7:00PM.

Respectfully submitted,

Gail Bartlett, Secretary.