Announcements: G. Bartlett reported that the fall mums and pumpkins have been placed and summer flowers still going strong. Gail will contact Simpson Landscaping to cut down the gardens in the fall and place the tarp covering, including adding back a piece for the corner by the tall wall next to the road.

Minutes of September 11, 2019. A change to Gowing room work; The room needs to be insulated and could need the walls sealed, but the walls will not need to be rebuilt. Motion to accept by A. Davis; seconded by B. Goodwin.

Gifts: Old Farmers Almanac, 2 paperback books, 2 nonfiction, 1 fiction, gourds. Motion to accept gifts by C. Cerroni; seconded by B. Goodwin.

Director’s Report: There was a good turnout and favorable comments at the Open House. Fire extinguishers inspected and passed. Staff continues to weed the collection. 12 children attended the September book buddies. 11-18 parents and children have been attending Story Time.

Financial Report: Bill reported that Stebbins did a great job repairing the back wall. Checking account balance is 42,609.93. Savings Accounts balance is $6,281.19. People’s Securities $102,900.01. Each savings account has certain goals for use example; grounds. Some of savings account money could go to the checking account if needed. People’s Securities has a new set of forms in a package. We need 2 trustees to be able to move money around.

Unfinished business: The budget was submitted to the selectmen and the budget committee. Gowing Room Mortite bid to spray and seal the room is a total of $5004. $4080 for the room and 924 for the ceiling. Will be considered maintenance to the building. The selectmen had agreed the mold remedial was an emergency so the money for that came out of a special fund. They have suggested we add a onetime amount of $5000 to our budget line for building and maintenance next year to cover the mortite cost. That would make our total $9000 for that line next year. Some concern was expressed about waiting to next year to do that project. We also need an electrical bid to fix the lose wiring downstairs. We have $2073 left in the current maintenance budget to cover that cost. Mike Borden has stated the electrical work must be done before the walls are insulated. Celeste will call electricians to get bids. If the Gowing room is not repaired until next year it may need more heat and the room should be left open. The room will only be used for storage. Our telephone bill has been reduced to $185 / month from $265.

Area trustees meeting will be held here on Friday, October 25th from 12-2PM. Gail, Nancy, Dorcey, Celeste, Connie, and possibly Alan will be attending. We are responsible for refreshments: Dorcey will provide cider, water, and cups; Connie—brownies, Celeste —lemon squares, and Gail—crackers and
cheese. Celeste will get registration numbers from Connie. We will meet downstairs; Richard will set up
the room.

The agenda is discussion of relationships of trustees, staff, and friend’s groups, plus any other issues.

Motion made by A. Davis; seconded by G. Bartlett to install the previously discussed 36,000 BTU air
conditioning system that would cool and dehumidify the new part of the building with the money to be
paid out of the People’s Securities Funds. Lengthy discussion followed. If the library is cool it helps
patrons, staff, and meeting groups and provides public access in times of high heat. Bill suggested there
would be increased attendance and patrons would stay longer if the library was cool and comfortable.
Other alternatives such as window treatments or blinds discussed. Suggested that Eversource could do
an energy audit. Celeste addressed increase in electricity cost: cost is estimated to be a 20% increase in
electricity usage. We currently pay 200 / month so would be increase of $60 monthly for 3 months; total
estimate of $180 annually. Increased heat in lower entry way discussed; possible window treatment
there could be done. Celeste stated

that the director is not supportive of air conditioning. Celeste expressed concern that there will be town
repercussion; others expressed thoughts that more would be in support than against. Vote taken: 4 yay,
3 nay. Motion passed. Although motion passed, a time frame to do this was not included. A motion for
an amendment to have the system installed in the fall and to be paid on 4/1/2020 was made by A. Davis;
seconded by B. Goodwin. Vote 2 yay, 4 opposed. Further discussion ensued. The motion will be revisited
at the November meeting. Connie will talk to other staff about air conditioning and will get estimates of
window treatments for windows around upper room and downstairs entry window. Costs of multiple
window treatments may be as much as installing air conditioning and would not provide humidity
control.

October 28th at 4:30 PM is Evaluation date for next Director’s review. Celeste, Nancy and Jane are
scheduled to meet. Connie could take Jane’s place if she is not available if the time was 5:30 or 6 PM.

ILS update; Marty reports that there is a need to purchase the maintenance/ upgrade from Library Soft
in order to send a MARC file to the state for the new system. He does not believe Betty had done this.
Are we waiting for board approval? He also needs to know if the library uses Windows 7 as it would
need to upgrade to Windows 10.

New Business: A group using the meeting room recently, removed some of the art exhibits from the wall
and did not put them back correctly, plus banners were placed on the wall instead of displaying on
easels. A multipurpose meeting room policy has been made as well as an exhibit policy and an exhibit
policy room release form, and a multipurpose room information form. The updated policies and forms
were reviewed by the board and a motion to accept them was made by B. Goodwin; seconded by A.
Davis. So moved.

We are in need of a new permanent trustee and a new treasurer with Bill leaving the board in the
spring. It is the function of the permanent trustees to bring a replacement to the permanent trustee
position. Also, Connie and Nancy will be up for reelection. Depending on the selection of the permanent
trustee may need 3 elected positions.

Motion to adjourn: C. Cerroni; seconded Dorcey Flynn. So moved. Meeting adjourned at 8:50 PM.
Next Meeting November 13, 2019 at 7:PM

Respectfully submitted,

Gail Bartlett, Secretary