Town of Dublin
Board of Selectmen’s Meeting
Monday, March 24, 2020

Present: Walter Snitko, Chris Raymond, Carole Monroe and Kate Fuller

Selectmen reviewed the correspondence file.

CALL TO ORDER: Chairman, Walter Snitko called the meeting to order at 4:00 PM

SELECTMEN’S BUSINESS:

1. Discussion ensues around the staffing transition at Town Hall; priorities were discussed. Walter will contact two town resources to check on availability if extra help is needed.

2. Welfare; the Board feels there will be increased need for aid with the COVID-19 emergency. Walter Snitko made a motion to appoint Nancy Campbell to serve as the Welfare Administrator, Chris Raymond seconded and the vote was in the affirmative. Carole Monroe spoke about the rules around the trust funds for the poor trust and what the guidelines are compared to State Welfare guidelines. There would have to be a valuation of the account by the Trustees of Trust Funds before the money could be spent. Carole Monroe will contact Charlie Champagne to get a current value on the accounts. Kate will update the website with current welfare information.

3. Spending guidelines for Town Departments discussed in terms of what might happen to the Town’s finances. The Board will research best next steps for planning for unanticipated funding disruptions during COVID-19 Virus emergency.

4. Health Officer Nomination form for Michael Borden. Walter Snitko moved that Michael Borden be appointed the Health Officer; Carole Monroe seconded. Vote was 3-0 and the form was signed.

5. Building permits signed by the Board:
   a. Peterborough Sportsman’s Club M4L22, review of Demolition Permit for same property
   b. John Dugan M21L43
   c. Greg Moore M7L46
   d. Wallace and Melissa Rowe M4L53
6. 2020 Salary/Stipend Rates for signature. The Board compared the sheet to the budget proposal and signed.

7. Process for looking at applications for Town Administrator and Administrative Assistant. It was decided that the Board would review and rank applicants after establishing a ranking system. There will be online interviews.

8. Walter Snitko moved to approve the minutes of March 9, 2020 meeting as amended, seconded by Chris Raymond. Vote 2-0 with one abstention.

9. Chris Raymond moved to approve the minutes of March 12, 2020 meeting as amended, seconded by Walter Snitko. Vote 2-0 with one abstention.

10. Chris Raymond moved to approve the minutes of the March 16, 2020 meeting as amended, seconded by Walter Snitko. Vote 3-0.

11. Chris Raymond made a motion to accept the amended minutes from January 27, 2020 seconded by Walter Snitko. Vote 3-0.

12. Non-Public Meeting Minutes from March 16, 2020 signed by the Board. Motion to accept the minutes and leave them unsealed. Chris Raymond motioned, Walter Snitko seconded. Vote 3-0.

13. Emergency order #4 from the Governor’s office and waiving certain conditions for legal meeting. The orders need to be distributed to the Committee Heads. Carole Monroe makes a motion that the orders will be scanned in and sent by email to the committee chairs. Walter Snitko seconded. Vote 3-0.

14. Discussion ensued about the unsealing of the non-public minutes to bring the new Select people up to speed. Walter Snitko will contact the Town Attorney to see what the process is for this.

NON-PUBLIC:

15. Walter made a motion to move to a non-public meeting under RSA 91-A:3, II(a). Carole Monroe seconded the motion. Vote was 3-0 to enter into non-public session at 6:00 PM.

Motion made by Walter Snitko seconded by Carole Monroe, to not publically disclose the minutes because it is determined that divulgence likely would render the proposed action ineffective. Vote 3-0.

16. Motion to reconvene the public session was made by Walter Snitko. Chris Raymond seconded. Vote 3-0, the Board reconvened the public session at 6:30 PM.
ADJOURNMENT: The meeting was adjourned at 6:32 PM on a motion by Walter Snitko, seconded by Carole Monroe. Vote was 3-0.

Minutes taken by Kate Fuller

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Walter Snitko

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Chris Raymond

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Carole Monroe