Town of Dublin  
Select Board Meeting  
September 1, 2020  

Present: Walter Snitko, Carole Monroe, Chris Raymond and Alfred M. Holmes  

Via Phone: K Vanderbilt, Tom Vanderbilt and Judy Knapp  

Select Board review the correspondence file  

CALL TO ORDER: Chairman, Walter Snitko called the meeting to order at 4:30 PM.  

SELECTMAN’S BUSINESS:  

1. **Resident Complaint** - A resident came in to complain about a transaction with the Town; he paid a large sum in cash and there was some confusion about the payment. The Board advised that he put the complaint in writing and they will follow up.  

2. **GOFERR Corona Virus Relief Fund Grant Money** - Walter made a motion to support applying for this grant; seconded by Chris. Roll call vote; Walter, yes; Chris, yes; Carole, yes.  

3. **Compliance with RSA 21-P:43 - Acceptance of unanticipated revenue** - Carole made a motion to accept and expend the funds of the GOFERR grant pursuant to RSA 21-P:43. The Board signed a statement to that effect. Roll call vote; Walter, yes; Chris, yes; Carole, yes.  

4. **Approval of the Minutes from August 25, 2020** - Walter made a motion to accept the minutes as amended seconded by Chris. Roll call vote; Walter, yes; Chris, yes; Carole, yes.  

5. **Draft Letter to property owner for review** - The Board approved the letter which requested a meeting to resolve a road work complaint.  

6. **Review of Letter to the Historical Society regarding the Monument** - The Board discussed the best course of action and resolved that Chris would make some calls to concerned parties before a letter was sent.  

7. **Memorandum of Understanding from the Dublin Public Library** - The Board received the MOU and will discuss it at the next meeting.
8. **Draft of proposed revisions to the personnel manual-Life and AD&D insurance**-
   Chris made a motion to implement the changes proposed of sections 9.14 and 9.15 pending final legal review. Carole seconded. Roll call vote; Walter, yes; Chris, yes; Carole, yes.

9. **Cyber Security Plan Draft**-Carole made a motion to accept the plan, Walter seconded. Roll call vote; Walter, yes; Chris, yes; Carole, yes.

10. **Building Permit**-signed by the Board
    - Map 8 Lot 50-50 Spruce Ridge

11. **Purchase Order**-signed by the Board.
    - 948-Highway Department- Grader Tires

12. **Other business**: Post Office steps will be poured in the next few weeks. Culvert on Church Street will be repaired. Discussion ensued about comparisons for Port-a potty costs at the Transfer Station. Land Use Change Tax discussed. Carole gave an update on pole replacements and Broadband progress on conduit.

**MOTION TO ADJOURN:**

A motion was made by Chris and seconded by Carole to adjourn the meeting at 6:50 PM. Roll call vote: Walter, yes; Chris, yes; Carole, yes.

Minutes respectfully submitted by Kate Fuller

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Walter Snitko

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Chris Raymond

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Carole Monroe